Are YOU, Spartan Ready?

Push the boundaries of your potential and step from the classroom into the workplace! According to the National Association of Colleges and Employers, there are eight career-ready skills that, if mastered, will help you achieve a fulfilling and successful career.

**COMPETENCY**

1. **Communication**
   - Articulate thoughts and ideas effectively and efficiently, using verbal, nonverbal, digital, and written methods. Be a good listener.

2. **Teamwork and Collaboration**
   - Build collaborative relationships by valuing others and taking responsibility for your role within a team.
   - Seek and appreciate the viewpoints of those from diverse cultures, races, ages, genders, religions, and lifestyles.

3. **Leadership**
   - Use interpersonal skills to coach, motivate, and develop others by recognizing their strengths to achieve a common goal or shared vision.

4. **Creativity and Problem-solving**
   - Analyze issues, think critically, make decisions, and overcome challenges. Obtain, interpret, and use knowledge, facts, and data to make decisions.

5. **Professionalism and Productivity**
   - Demonstrate responsible work habits (e.g., punctuality, accountability, workload management) while displaying integrity and ethical behavior (i.e., acknowledge and learn from mistakes).

6. **Application of Information Technology**
   - Select and use technology and computing skills to solve problems and accomplish goals.

7. **Global Perspective**
   - Respect the viewpoints of those from diverse cultures, races, ages, genders, religions, and lifestyles to build collaborative relationships and communicate effectively.
   - The ability to appreciate, value, and learn from other cultures and perspectives to move beyond toleration.

8. **Career Management**
   - Understand one's skills, strengths, experiences, and areas for improvement in order to explore career options, take the steps necessary to pursue opportunities, and understand how to advocate for personal and professional success.

**UPSTATE**

Career Services

To learn more about competencies, contact Career Services at 864-503-5392 or stop by the second floor of the Library.